

Ministry of Science and Higher Education of the Republic of Kazakhstan

Karaganda University of the named of academician E.A.Buketov

«APPROVED BY»

The decision of the Administration of
NLC «Karaganda University of the name
of academician E.A. Buketov»

Protocol №

8 21.06.2024

 prof. N.O. Dulatbekov



«APPROVED BY»

The decision of the Directory Board of
NLC «Karaganda University of the name
of academician E.A. Buketov»

Protocol №

5 21.06.2024



THE EDUCATIONAL PROGRAM

8D04102- State and local government

Level: Doctoral studies


Karaganda 2024

APPROVAL SHEET

EDUCATIONAL PROGRAM "8D04102- State and local government"

"AGREED"

Head of the Branch of the State Enterprise "Academy of State Department under the President of the Republic of Kazakhstan in Karaganda region


" 04 " 04 2024
S.B. Baybosynov

"AGREED"

Head of the State Institution "Public Procurement Department of the Karaganda Region"


" 05 " 04 2024
Mukanov A.I.

The educational program in the direction of training "8D04102 State and local government" was developed on the basis of:

- Law of the Republic of Kazakhstan dated July 27, 2007 No. 319-III “On Education” (with amendments and additions as of March 31, 2021)
- State mandatory standards for higher and postgraduate education, approved by Order of the Ministry of Education and Science of the Republic of Kazakhstan No. 2 dated July 20, 2022
- National Qualifications Framework dated March 16, 2016 by the Republican Tripartite Commission on Social Partnership and Regulation of Social and Labor Relations.
- Order of the Ministry of Education and Science of the Republic of Kazakhstan “On approval of the Rules for organizing the educational process in credit technology” dated April 20, 2011 No. 152 (with amendments and additions dated August 11, 2023)
- Classifier of areas of training for personnel with higher and postgraduate education dated October 13, 2018. No. 569 (with amendments and additions as of 08/12/2023).

Educational program "8D04102 - State and local government"

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Passport of the educational program

1. **Code and name of the educational program:** "8D04102 - State and local government"
2. **Code and classification of the field of education, areas of training:** "8D041 State and local government"
3. **Group of educational programs:** "D071 - State and local government"
4. **Volume of credits:** 180 ECTS
5. **Form of study:** full-time
6. **Teaching language:** Kazakh, Russian
7. **Awarded degree:** Doctor of Science in the educational program "8D04102 - State and local government"
8. **Type of EP:** new
9. ISCED level (International Standard Classification of Education) - level 8;
10. Level according to the NQF (National Qualifications Framework) - level 8;
11. Level according to the IQF (Industry Qualifications Framework) - level 8;
12. **Distinctive features of the EP:** joint
13. **Application number for the license for the direction of personnel training:** KZ83LAA00018495 No. 016, dated 07/28/2020
14. **Name of the accreditation body and the period of validity of the EP accreditation:**
15. **The objectives of the EP:** Training of scientific and pedagogical personnel capable of carrying out analytical activities and scientifically substantiating strategic approaches in the field of public management in the context of the political transformation of society
16. **Qualification characteristics of the graduate:**

List of graduate positions

- positions of the teaching staff;
- Researcher;
- leaders in industries and public service.

Sphere and objects of professional activity:

- higher educational institutions;
- research institutes, scientific centers;
- sectors of the national economy;
- public administration bodies.

Types of professional activity:

- educational activities;
- research activities;
- management activities.

Functions of professional activity:

- teaching in higher educational institutions in the direction of state and local government, conducting scientific research in research institutes in the field of public administration;

- conducting a comparative analysis of indicators characterizing the process of socio-economic development of territories, administrative districts and regions;
- adoption of science-based economic decisions that take into account local factors and the conditions for their implementation, while respecting the priority of national interests;
- carrying out planning and forecasting calculations for the scientific substantiation of the prospects for economic and social development of the relevant administrative-territorial units in the conditions of a multistructural economy and increasing its competitiveness.

17. Formulation of learning outcomes based on graduate competencies

Type of competencies	The code Learning Outcome	Learning Outcome (according to Bloom's taxonomy)
1. Behavioral skills and personal qualities: (Softskills)	LO 1	Reviews scientific research on the topic under study in the professional community, interprets scientific point of view, discusses scientific problems, generates new ideas when solving research and applied problems.
	LO 2	Analyzes trends in the development of the regional economy, identifies signs of negative phenomena and understands the causes, conducts an inter-regional comparative analysis of the socio-economic development of the country's regions.
	LO 3	Applies the methodology of working with scientific texts, writes scientific articles, reports, interprets scientific data in studies, including those written in English, and cooperates within the framework of research collaborations..
2. Professional competencies: (Hardskills)	LO 4	Evaluates the degree of implementation of the project and program-target approach to ensuring the effectiveness of the state body, justifies national programs and projects in the context of the development of intersectoral sectors of the economy.
	LO 5	Analyzes modern achievements in the field of economics and public administration, formulates current problems and their solutions, creates conditions for a rational communication policy.
	LO 6	Describes the conditions for the functioning of the economic system, develops measures to ensure economic security, identifies indicators of the economic stability of state policy.
	LO 7	Applies methods of teaching management disciplines in higher education, methods of teaching the process of scientific research.
	LO 8	Formulates various management decisions, interprets the results and develops recommendations
	LO 9	Designs plans for the development of state bodies, evaluates their effectiveness, analyzes the implementation of state programs in the public administration system.

18. Definition of modules of disciplines in accordance with the learning outcomes

Learning result code	Name of the module	Name of disciplines	Volume (ECTS)
PO 1, PO3, PO9	Methodological foundations of the study	Academic writing (in English)	5
		Methods of scientific research	5
PO2 PO6	Megatrends of public administration	Global challenges of public administration	5
		Teaching practice	10
		Research practice	10
PO5, PO4, PO7, PO8	Methodological approaches of public administration	Management of national projects	5
		Project approach in public administration	5
		Regional aspects of public administration	5
		State management of economic security	5
	Research work of a doctoral student	Research work of a doctoral student, including internship and doctoral dissertation	123
	Final assessment	Writing and defending a doctoral dissertation	12

19. Achievability matrix of learning outcomes

NN	Name of discipline	Brief description of the discipline	Number of credits	Formed learning outcomes (codes)								
				L01	L02	L03	L04	L05	L06	L07	L08	L09
Cycle of basic disciplines University Component												
D1	Academic writing (in English)	The discipline is studied in order to form competencies related to analytical research and textual activities; skills of analytical-synthetic, critical and pragmatic thinking. In the process of studying the discipline, the types, methods and ethical principles of writing scientific texts, the principles of constructing a scientific text and preparing it for publication, the design of a bibliographic list, the basic rules for quoting scientific literature, the types of annotations and the features of their compilation, reviewing a scientific text are considered.	5	+								
D2	Methods of scientific research	The discipline is studied in order to form the skills of doctoral students to carry out independent research activities; the use of scientific research methods to achieve the objectives set in the dissertation research; the use of methods of processing empirical data on the topic of their dissertation research.	5			+						+
D3	Teaching practice	The purpose of pedagogical practice is the formation of professional competencies among doctoral students that ensure readiness for pedagogical activity in universities, the design of the educational process in accordance with the profile of training and conducting certain types of training sessions using innovative educational technologies.	10									
Cycle of basic disciplines Elective Component												
D4	Project approach in public administration	The course is aimed at developing skills in using the system of indicators in determining goals and developing measures of state programs, as well as the use of subventions to finance programs at the regional level. The knowledge necessary to optimize the selection and implementation of effective projects at the state and regional levels is being formed.	5				+					
	Management of national projects	It is studied in order to form knowledge of the structure of national projects in the modern domestic economy, the specifics of project development and implementation; as well as understanding and separating the roles of project participants (customers, investors, financial and credit and regulatory organizations, etc.) in the development and implementation of state programs. Skills of using project management tools are being formed.	5					+				
Cycle of major disciplines University component												

D5	Global challenges of public administration	It is studied in order to understand the problems of public administration and public service in the Republic of Kazakhstan at the present stage, taking into account the global transformation of political society. The basic principles and legal foundations of public administration are studied, an idea is given of the formation and implementation of the state policy of the Republic of Kazakhstan.	5																	
D6	Research practice	The purpose of research practice is to develop doctoral students' skills in applying modern methods of scientific research, implementing the experimental part in a dissertation research, as well as the ability to formulate an economic problem, to offer evidence-based methods for solving it with a further assessment of the expected economic effect.	10																	
Cycle of major disciplines Elective Component																				
D7	Regional aspects of public administration	It is studied in order to form knowledge about the theory and practice of public administration in the Republic of Kazakhstan and foreign countries, the main trends in the development of regional aspects in the system of public administration, scientific and methodological foundations and principles of state management. Knowledge and skills in the field of regional management and understanding of the region as a subsystem of the national economy are being formed.	5																+	
	State administration of economic security	The course is aimed at obtaining an understanding of the content of the processes of state management of economic security in modern conditions and acquiring practical skills in developing effective solutions for certain aspects of this process. Internal and external threats to economic security, its limiting values, state mechanisms for ensuring the sustainable development of the economy are studied.	5																	+
Research work of a doctoral student																				
D8	Research work of a doctoral student, including an internship and accomplishment of a doctoral dissertation	The research work of a doctoral student is aimed at mastering the skills of professional research activities for further independent work; on the collection, analysis and interpretation of the necessary information for writing a report, structuring the material within the framework of a theoretical, analytical and recommendatory orientation when performing a doctoral dissertation, as well as using the results of the internship to formulate the experimental part of the work.	123																	

20. Aligning the planned learning outcomes with the teaching and assessment methods within the module

Learning outcomes	Planned learning outcomes for the module	Teaching methods	Assessment Methods
LO1	Reviews scientific research on the topic under study in the professional community, interprets scientific point of view, discusses scientific problems, generates new ideas when solving research and applied problems.	brainstorming	essay
LO2	Analyzes trends in the development of the regional economy, identifies signs of negative phenomena and understands the causes, conducts an inter-regional comparative analysis of the socio-economic development of the country's regions.	interactive lecture	open tests for assignments
LO3	Applies the methodology of working with scientific texts, writes scientific articles, reports, interprets scientific data in studies, including those written in English, and cooperates within the framework of research collaborations..	press conference	preparation of a scientific article
LO4	Evaluates the degree of implementation of the project and program-target approach to ensuring the effectiveness of the state body, justifies national programs and projects in the context of the development of intersectoral sectors of the economy.	problem lecture	solving cases and situations
LO5	Analyzes modern achievements in the field of economics and public administration, formulates current problems and their solutions, creates conditions for a rational communication policy.	interactive lecture	preparation of a project on the topic of research
LO6	Describes the conditions for the functioning of the economic system, develops measures to ensure economic security, identifies indicators of the economic stability of state policy.	lecture-discussion	test
LO7	Applies methods of teaching management disciplines in higher education, methods of teaching the process of scientific research.	practical training	written work with the results of the analysis
LO8	Formulates various management decisions, interprets the results and develops recommendations	solving cases and situations	written work with proposed solutions
LO9	Designs plans for the development of state bodies, evaluates their effectiveness, analyzes the implementation of state programs in the public administration system.	developing educational materials for classes	report

21. Criteria for assessing the achievability of learning outcomes

Codes LO	Criteria
LO1	Knows: modern points of view of scientific research on the topic under study in the professional community Able to: Discuss scientific problems Proficiency in: skills in solving research and applied problems.
LO2	Knows: modern achievements in the field of economics and public administration Able to: formulate actual problems and their solutions Proficiency in: skills of rational communication policy.
LO3	Able to: write scientific articles, reports, interpret scientific data in research, including those written in English Proficiency in: methods of working with scientific texts within the framework of research collaborations.
LO4	Knows: principles of designing state programs Able to: design plans for the development of public administrations Proficiency in: skills of analyzing the implementation of state programs in the public administration system.
LO5	Knows: the theoretical foundations of the functioning of the process of formation, implementation of targeted programs Able to: assess the degree of implementation of target programs in ensuring the effectiveness of the state Proficiency in: knowledge in the field of national programs and projects in the context of the development of intersectoral sectors of the economy.
LO6	Knows: theoretical foundations for making various management decisions Able to: systematize the results obtained and develop recommendations Proficiency in: skills to summarize information, prepare proposals for improving the system of public administration.
LO7	Knows: trends in the development of the regional economy Able to: identify signs of negative phenomena and understands the causes Proficiency in: skills of analyzing the socio-economic development of the country's regions.
LO8	Knows: characteristics of the functioning of the economic system Able to: determine indicators of the economic stability of the state Proficiency in: skills of developing measures to ensure the economic security of the country.
LO9	Knows: content, patterns, principles, forms, means and methods of pedagogical activity in higher education Able to: develop curricula and methodological support of management disciplines Proficiency in: ways of organizing educational and cognitive activities, teaching methods and technologies.

22. Graduate Model

Graduate Attributes:

- deep professional knowledge in their field of study;
- interest in mastering trends in the field of education and science;
- the ability to collaborate in the professional community;
- independence in the search for opportunities for professional and personal development;
- communication skills;
- tolerance and upbringing;
- academic honesty;
- readiness to participate in solving the state problems and strategies of Kazakhstan.

Competency types	Description of competencies
1. Behavioral skills and personal qualities (Softskills)	Represents scientific research in the professional community, communicates on scientific topics, expresses a scientific point of view, discusses scientific problems. Analyzes modern achievements in the field of state and local self-government, formulates new solutions to scientific problems. Applies the methodology of working with scientific tests, writes scientific articles, reports, interprets scientific research, including in English.
2. Professional competencies (Hardskills)	Establishes the effectiveness of development plans of state bodies to achieve goals and ensure the quality of services provided. Assesses the degree of implementation of the project and program-targeted approach to ensuring the effectiveness of the activities of the state body. Calculates various management tasks, interprets the results and develops recommendations. Develops the possibility of using various directions and forms of regional policy to stimulate and solve specific regional management problems. Describes the conditions of functioning of economic systems and management facilities, formulates problems, substantiates the relevance and practical significance of the measures being developed to ensure economic security, as well as methods and means of its analysis in organizations.

Developers:

Members of the working group:

Head of the Department "Management"
k.e.s., professor

Director of the branch of the Academy of State
Administration under the President of the Republic
of Kazakhstan of the Karaganda region

Doctoral student of the OP "State and Local Administration"

The educational program was considered by the faculty council from 23.04.2024 Protocol No. 9

The educational program was considered at a meeting of the Academic Council dated 29.04 minutes No. 5

The educational program was reviewed and approved at a meeting of the University Board dated 24.05.2024 protocol No. 8

Member of the Board - Vice-Rector for Academic Affairs

Director of the Department of Academic Affairs

Dean of the Faculty



S. Sh. Mambetova



S. B. Baibosynov



Z. A. Yeskerova



M. M. Umurkulova



T. M. Khasenova



A. N. Lambekova

**EDUCATIONAL PROGRAM DEVELOPMENT PLAN
8D04102 – State and Local Government**

The purpose of the Plan is to contribute to improving the quality of the conditions for the implementation of the educational program, taking into account the current requirements of the labor market and the achievements of modern science.

Target indicators

№	Indicators	Unit of measurement	2024-2025	2025-2026	2026-2027	2027-2028
1	Human resources development					
1.1	Increase in the number of teachers with academic degrees	Number of people		1		1
1.2	Advanced training in the teaching profile	Number of people	1	1	1	1
1.3	Involvement of practitioners in teaching	Number of people		1	1	1
1.4	Involvement of guest lecturers in teaching	Number of people		1	1	1
2	Promotion of the EP in the ratings					
2.1	IQAA	Position			3	1
2.2	IAAR	Position				
2.3	Atameken	Position				
3.	Development of educational and scientific-methodical literature, electronic resources				1	
3.1	Textbooks	Number		1	1	1
3.2	Training manuals	Number		1	1	1
3.3	Methodological recommendations/instructions	Number		1	1	1
3.4	Electronic textbook	Number		1	1	1
3.5	Video/audio lectures	Number		1	1	1
3.6	Other (e-lectures, presentations)	Number				
4.	Development of educational and laboratory facilities	Number				
4.1	Purchase of software products	Number				
4.2	Purchase of equipment	Number				
4.3	Other	Number	+		+	
5.	Updating the content of the EP		+		+	
5.1	Updating the learning outcomes and the list of disciplines taking into account the requirements of the labor market, scientific achievements, professional standards	Year	+		+	
5.2	Introduction to the EP of academic disciplines in foreign languages*	Year				
5.3	Introduction of new teaching methods	Year				
5.4	Other	Year		1		1



Head of the department management

S.Sh. Mambetova

